BOY SCOUTS OF AMERICA®
HUDSON VALLEY COUNCIL

A Guide to Youth Protection Training

HUDSON VALLEY COUNCIL'S NEW POLICY

Effective Immediately, All leaders in Hudson Valley Council must now take Youth Protection Training (YPT) every 2 years; suggested to take it every year. When you recharter your pack, troop, or crew, every adult on your charter must have taken YPT within 2 years; suggested every year. Any new adult applications that come in MUST have a YPT certificate attached with it as there is no longer a 30 day grace period.

The BSA's national policy still states that YPT expires after two years. This means if you take the training in 2016, it won't officially expire until 2018, which means it will be valid for the entire year of 2016. That's the purpose of the new policy, to keep us 100% compliant for the entire year 2016.

YPT has been mandatory for all leaders nationwide since 2010. The problem is, too many leaders either haven't taken the training, didn't renew it when it expired, or took it but the official records still don't say they did. As a result, our council's records show that too many people aren't trained. At their January 2016 meeting, the HVC Executive Board voted unanimously to adopt our new policy which is based on a policy that has worked in many other councils around the country.

A Guide for Units

1. Check your unit's roster at http://my.scouting.org. Your "key three" (unit leader, committee chair, and chartered organization representative) can access a report that shows everyone's YPT status.

2. Anyone who's on the list showing that they took YPT sometime within 2 years will be all set.

3. Anyone who hasn't taken YPT within 2 years should take it online now. Check this "Quick Guides" for instructions. If you know of a leader who doesn't have a computer or doesn't know how to use one, invite them over or help them get set up.

4. If a leader takes YPT online but it still doesn't show up on the unit record, there might be a problem with their My.Scouting account. Follow this "Quick Guide" or work with your Unit Commissioner or District Training Coordinator to fix it. This works in some cases.

5. When you submit your charter paperwork, provide a printed or electronic (PDF) copy of your training report from My.Scouting.

6. For anyone who took YPT within 2 years but still doesn't show up correctly on the unit training report, include a copy of their YPT certificate or training card with your charter paperwork.

7. Anyone without proof of YPT (step #5 or #6) will not be included on your 2016 charter. They are welcome to reregister in the BSA after they take YPT and fill out the application again.

A Guide for Individuals

YPT is a 20-minute training course that you can take on a computer with internet access.

To check your training record and take online training courses like Youth Protection, you now need to go to http://my.scouting.org. National BSA made this change inSeptember 2015. It's part of their ongoing transition from the old myscouting system to the new my.scouting. Use the same username and password that you've been using with the old system (http://www.myscouting.org). The old system still has some features, including more ways to edit your user profile, but it is gradually being phased out.

If you haven't set up a "My.Scouting" account yet, go to http://my.scouting.org, click "Create Account," and follow the steps. If you are already registered as an adult leader, you'll be asked to enter your BSA Member ID number, which is on your registration card. Your unit leader can also help you find your number. If you're registered already but can't find your number, enter the rest of your information and the system will try to match you with your member account. If you're not registered yet, the system will assign you a Member ID number. Write this number down.

To print your YPT certificate in my.scouting, go to My Dashboard at the top left corner of the screen, then My Training, then click YPT at the top of the page, then click the icon that looks like a printer to the right of "YPT Status." We suggest printing two copies, or if your computer allows it, save the certificate as a PDF that you can print or send later when it's needed.